

**DRAFT FRAMEWORK FOR THE REVITALIZED
FORMER LAKE ONTARIO ORDNANCE WORKS SITE
RESTORATION ADVISORY BOARD**

Name

This organization shall be known as the Former Lake Ontario Ordnance Works Site Restoration Advisory Board.

Mission Statement

The mission of the Former Lake Ontario Ordnance Works Site Restoration Advisory Board (RAB) is to establish and maintain a forum for all stakeholders for the exchange of information, and provide an open and independent dialog concerning the environmental restoration activities at the former Lake Ontario Ordnance Works Site. The RAB will also actively promote the restoration of the site by encouraging stakeholders to work together to achieve this goal. The RAB will act as a conduit to other related issues/initiatives in the region and will promote the best use of all available resource to achieve its primary goal, namely the restoration of the former Lake Ontario Ordnance Works site.

Membership

A. Government Representation

U.S. Army Corps of Engineers
U.S. Environmental Protection Agency, Region II
U.S. Air Force
New York State Department of Environmental Conservation
Niagara County Health Authority

B. Stakeholder Corporations

Chemical Waste Management
Modern Corporation
Somerset Group

C. Community Representation

Shall consist of volunteers from the surrounding local communities, who are willing to serve as individuals and who have no affiliation / conflicts of interest. Members should be willing to participate and serve on the RAB committees and make a commitment to devote at least 8 hours a month of their time to committee work.

Structure and Operating Procedures

Chairing

The RAB shall elect a chairperson and a vice-chairperson, who shall serve for a period not to exceed two years, at which time new elections shall be conducted. No limit exists as to the number of times a member may be nominated or elected to either position.

Steering committee

The RAB shall establish a steering committee of between 6 and 8 members, which shall be responsible for the creation and coordination of each of the following committees:

Membership
Technical
Historical
Community Outreach
Advocacy
Niagara Falls Storage Site

Each committee will be chaired by a designated member of the steering committee. Committees may be restructured as and when necessary; the steering committee shall be responsible for such changes.

The steering committee will be made up of the following members:

RAB Chairperson
RAB Vice-chairperson
Committee chairs

Meetings

Frequency – The RAB will hold a general meeting every 3 months. Meetings are open to the public and each committee will present a report on its progress to date.

The agenda for the meeting will be set 1 month in advance of the meeting and will be put together as a result of input from all of the committees. The public will be encouraged to contact committee members as and when necessary, so that information can be made readily available to them.

The steering committee shall meet as and when necessary.

Each committee shall decide its own timetable for meetings. The public are encouraged to support/attend any committee they are interested in.

USACE will offer administrative support as and when necessary under the LOOW and Niagara Falls Storage Site projects, as approved by the appropriate project managers.